

The Village Board met Tuesday March 8, 2016 at the village hall with Margaret Young, Dana Solberg, Genny Eddy, Nancy Hindes, Gayle Horton, Doreen Demaskie, Village Attorney Paul Millis, Officer Mike Johnson, Superintendent Karl Miller, Fire Chief Wayne Lunderville, EMS Director Scott Loveland, Fire Captain Jeff Casper, Fire Clerk-Treasurer Jennifer Kondell, Cemetery Secretary Lavonne Breheim and Debra Green. Absent was Trustee Debra Horan.

**1. Call to Order – 7:00 PM.**

**2. Vouchers:** were approved and signed.

**3. February 9, 2016 Board Minutes:** Hindes moved, seconded by Demaskie to approve as printed. Carried.

**4. March 1, 2016 Committee Minutes:** Demaskie moved, seconded by Eddy to approve as printed. Carried.

**5. February 29, 2016 Financial Statement:** Demaskie moved, seconded by Hindes to approve as printed. Carried.

COMBINED CHECKING:	<u>2016</u>	<u>2015</u>	FIRE DONATED CHECKING:	<u>2016</u>	<u>2015</u>
Balance 1/31/16	28,041.31	15,188.95	Balance 1/31/16	3,203.89	1,260.41
Deposits	407,575.83	652,549.75	Deposits	363.40	323.46
Orders Written	428,072.15	250,731.89	Orders Written	565.95	475.30
Balance 2/29/16	7,544.99	417,006.81	Balance 2/29/16	3,001.34	1,108.57
CEMETERY CHECKING - JCB:			FIRE POP FUND CHECKING:		
Balance 1/31/16	1,005.76	760.97	Balance 1/31/16	0	0
Deposits & Interest	0.09	0.06	Deposits	344.95	0
Orders Written	0.00	200.00	Orders Written	0	0
Balance 2/29/16	1,005.85	561.03	Balance 2/29/16	344.95	0
CEMETERY PERPETUAL CARE CD - JCB:			SAVINGS ACCTS - JCB:		
12 M CD - Perpetual Care - 3/23/16	36,117.54	36,064.37	Fire Savings - Equip Trust Fund	4,586.08	8,730.02
			Rescue/EMS Donated Savings Fund	11,606.73	3,867.35
CEMETERY SAVINGS - JC BANK			Police Savings - Equip Trust Fund	1,107.17	1,106.05
Memorial Fund 0001	508.77	558.13	Utility Fund Savings	160,752.90	153,645.30
			SAVINGS ACCT - CCU:		
MONEY MARKET CHECK - JCB:			CCU Member Share	5.00	5.00
Tax Account	2,965.42	1,068.10			
St Tax Sharing	148,536.65	160,178.16	UTILITY RECEIPTS:		
Road Fund	28,564.52	30,234.44	Electric Revenues	31,353.03	33572.04
Water Reserve	47,767.57	44,600.56	Water Revenues	9,238.42	10,497.59
Sewer Spec. Redemption	60,204.30	52,489.53	Sewer Revenues	11,957.70	12,921.51
			Public Fire Protection (PFP)	2,727.39	2,892.22
GENERAL FUND CHECK- CCU :			GENERAL RECEIPTS:		
General Working Fund	94,300.56	93,876.09	Hall Rent	200.00	100.00
			Ordinance Violations	257.75	129.17
GENERAL TRUST CD - CCU :			Kennel License	50.00	150.00
Dam Fund - 8/11/16	22,120.51	21,479.27	Sale of 2010 Ford Expedition Squad	10,900.00	0.00
UTILITY TRUST CD'S - CCU:			MHP Taxes	72.22	116.08
Sewer Equip.- 8/11/16	51,298.98	47,786.50	Building Inspection Fees	338.80	0.00
Diesel Insure - 8/11/16	69,280.30	68,831.76	Delinquent PP Taxes	251.04	0.00

**6. Communications with Village Cemetery Secretary**

a. Annual 2015 Cemetery Financial Report: Cemetery Secretary LaVonne Breheim submitted the 2015 Cemetery Report to the Board. Demaskie moved, seconded by Solberg to accept the 2015 Cemetery Report as printed. Carried. At 12/31/15 there was a savings balance of \$408.69; working fund balance of \$46.69; perpetual care CD \$36,113.58 and checking account balance of \$290.69. A copy of the 2015 Cemetery report is on file at the village office for public viewing.

**7. Communications with Village Police Department**

a. February Law Enforcement Activity Report: Officer Johnson reported on the following: he attended the WTSOA Training Conference in Appleton; squad camera is installed; Click it or Ticket grant equipment purchases are complete. Officer Johnson then submitted his 2015 Revenue and Expense Report to the Board. The Police budget expense was over by \$561.22. But this is due to Grant reimbursement funds not yet received by the police department.

b. Tim Gile, re: Humbird Ordinance Enforcement Request: tabled.

### **8. Communications with Village Maintenance Department**

a. February Maintenance Activity Report: Superintendent Miller reported on: the catalyst has been installed on the diesel generator; the EPA testing of the catalyst has been scheduled for May 10, 2016; the Air Pollution Type A Registration Construction and Operation Permit application has been completed and forwarded to the DNR for final approval; the scales and tanks and piping has been installed in the wells.

b. Annual DNR Water Supply Inspection Report: Brian Pietz with the DNR completed the village water system inspection. He reported the largest water quality issue that Merrilan is currently dealing with is elevated copper levels. A revised corrosion control plan, calling for the addition of caustic soda to raise the pH was sent to the DNR and approved in July 2015. Plans for actual caustic addition were submitted in February 2016. Mr. Pietz has determined the village water system to have adequate capacity to provide safe drinking water. The ability to plan for, achieve, and maintain compliance with the applicable drinking water standards has been demonstrated. The Merrilan water system has a very good record of compliance with monitoring and reporting requirements.

c. Oakwood Mills Dam Inspection Quotes: Two quotes were submitted to the Board for consideration: First from Becher-Hoppe for \$1,850.00 and second from GEC for \$2,400.00. Demaskie moved, seconded by Eddy to approve the Becher-Hoppe quote of \$1,850.00. Carried.

### **9. Communications with Village Fire Department**

a. Annual 2015 Fire/First Responder Report(s): Chief Lunderville reported the fire department had 52 incidences in 2015. This averages out to be one call out per week. Currently there are 18 Firefighters on the roster. He has replaced all but five sets of gear. Current fire officers are: Chief Wayne Lunderville, 1st Assistance Al Lunderville, 2nd Assistance Mike Garbers, Captain Jeff Casper, EMS Director Scott Loveland and Secretary-Treasurer Jennifer Kondell. EMS Director Scott Loveland reported the First Responders responded to 67 calls in 2015. There are 15 members on the First Responder roster. Of the 15 responders, eleven are also firefighters. This past year they had two first responders resign and one was dismissed of their duties. Fire/EMS Secretary-Treasurer Jennifer Kondell reported on the 2015 revenue and expenses. The Fire Donated Checking balance at 12/31/15 was \$3,288.04; the EMS Donated Savings was \$22,104.88 and the Fire Equipment Trust was at \$4,149.00. A total of \$24,946.76 was raised through sale of raffle tickets, pop machine profits, fund raisers and miscellaneous donations. Thanks to the kindness of Donater's in 2015, the Fire/EMS Departments were able to purchase new turnout gear, new lockers for the gear, hangers for the lockers, pagers, EPI pens, new TV's for use with Fire Prevention and IAMresponding, a DVD player, smoke detectors, two pairs of gloves and boots and prizes for the Fire/EMS raffle drawing. Around thirty smoke detectors were donated to kids/families at the elementary school on behalf of the Merrilan Fire Department. Hindes moved, seconded by Eddy to accept the foregoing Fire and EMS reports. Carried.

b. February Fire/First Responder Activity Report(s): there are three firefighters currently going through class who will be certified as interior firefighters. Nine responders renewed their licenses when completing their 28 hour refresher course. There are three EMT's that take their refresher with the Black River Falls ambulance service. There are two EMT's taking the original class of 68 hours. The Fire Chief has been checking into financing to purchase a used vehicle that would be used to keep all their extrication tools and other misc. equipment in that is used for incidences, other than fires. This would keep the main fire engine off the road. This would also allow the conversion of Engine 2 into a wildfire and towing vehicle. They would sell the 1989 Chevy pickup. This was tabled to the April 5, 2016 Committee agenda.

c. Fire Dept. Equipment Trust Account, re: 2015 Unspent Budget Monies: no action was taken.

**10. Communication and Recommendations from Village Attorney**: the village attorney will be working with the Fire/EMS on their by-laws as it pertains to volunteers.

11. Public Comment: none.

12. Adjournment: Solberg moved, seconded by Horton to adjourn at 8:17 PM. Carried.

Respectfully submitted,

*Debra Green*, Clerk

3/10/16