

The Village Board met Tuesday February 13, 18 at the village hall at 7:00 PM with Margaret Young, Nancy Hinds, Paul Harmer, Deb Horan, Superintendent Karl Miller, Police Chief Johnson Clerk Penny Danielson, Fire Chief Wayne Lunderville, EMS Coordinator Hunter Loveland, Jean Comstock, Al Lunderville, Todd Trader and Laura Jones with MSA. Absent was Genny Eddy.

1. **Call to Order** – 7:00 PM
2. **Vouchers:** were approved and signed.
3. **Delinquent list:** Tabled
4. **January 9, Board minutes:** Harmer moved, seconded by Hinds to approve as printed. Carried.
5. **December 31, 2017 Financial Report:** Horan moved, seconded by Hinds to approve as printed. Carried.

VILLAGE OF MERRILLAN FINANCIAL REPORT OF January 31, 2018					
	<u>2018</u>	2017		<u>2018</u>	2017
<b>COMBINED CHECKING:</b>					
Balance 12/30/17	3,466.48	28,091.65	<b>FIRE POP FUND CHECKING:</b>		
Deposits	188,214.75	154,525.57	Balance 12/31/17	2,344.64	858.28
Orders Written	182,583.41	164,670.28	Deposits	152.00	22123.24
Balance 1/31/18	9,097.82	17,946.94	Orders Written	370.30	9551.00
<b>CEMETERY CHECKING - JCB:</b>			Balance 1/31/18	2,126.34	13,420.52
Balance 12/31/17	285.36	501.67	<b>SAVINGS ACCTS - JCB:</b>		
Deposits/Interest	0.03	0.05	F D Savings - Equip Fund	3,532.96	3,828.96
Orders Written	0.00	0.00	P D Savings Equip Fund	48.52	1,108.19
Balance 1/31/2018	285.39	501.72	EMS Donated Saving	7,222.89	12924.83
<b>CEMETERY PERPETUAL CARE CD - JCB:</b>			EMS New Acct	6,752.00	0.00
12 M CD Perpetual Care- matur. 3/23/18	35,999.58	32,324.10	Utility Fund Savings	94,478.57	91,677.07
<b>CEMETERY SAVINGS - JC BANK</b>			<b>F D DONATED CHECKING:</b>		
Memorial Fund 0001	1,513.47	1,884.99	Balance 12/31/17	256.21	858.28
<b>MONEY MARKET CHK - JCB:</b>			Deposits	276.00	22,123.24
Tax Account	121,458.59	69,605.03	Orders Written	4.88	9,551.00
St Tax Sharing	126,142.52	146,768.82	Balance 1/31/18	527.33	13,430.52
Road Fund	6,468.89	10,976.51	<b>UTILITY</b>		
Water Reserve	110,648.99	110,263.61	Electric Revenues	28,305.59	29,663.71
Sewer Spec. Redemption	83,631.66	65,005.12	Water Revenues	9,810.91	9,869.65
<b>GENERAL FUND CHK- CCU :</b>			Sewer Revenues	12,909.74	12,446.86
General Working Fund	115,735.13	114,967.51	Public Fire Protection (PFP)	3,016.98	2,852.75
<b>GENERAL TRUST CD - CCU :</b>			<b>GENERAL RECEIPTS:</b>		
Dam Fund - maturity 8/11/18	22,946.97	22,766.33	Hall Rent	200.00	200.00
<b>UTILITY TRUST CD'S - CCU:</b>			Ordinance Violations	181.06	214.65
Sewer Equip.- matur. 8/11/18	46,266.21	54,835.26	Building Permit Fees	228.20	121.00
Diesel Insure - matur. 8/11/18	50,076.94	49,681.32	Zoning Permits	19.04	0.00
<b>SAVINGS ACCT - CCU:</b>			Liquor License	214.12	0.00
CCU Member Share	5.05	5.05	Operator License	115.00	0.00
			MHP License	200.00	200.00
			MHP Taxes	100.53	158.68
			Pilot Tax-JC Dominion Housing	1600.00	1,600.00
			County Dog Tax	295.00	0.00
			Village Dog/Cat	144.00	0.00
			Kennel License	150.00	100.00
			Park Revenue	50.00	0.00

**6. Operator License Applications:**

a. Horan moved, seconded by Harmer to approve the operator license for Jodi Kalina, Maxwell Ryan Kasprzak, Samantha Collum, Jessica Danielson, Soren Marg II, and Sandra Crawley. Carried

**7. Communications with- Fire-First Responders:**

a. January Activity Report-There has been 10 ems calls, there are 2 people enrolled in the class, 1 member waiting to get license, 2 members have resigned. Chief Johnson has offered the Fire Dept some office space that is not being used in the Police Dept, they would need to put a access door from the hall to the office, Wayne will get some quotes to determine the cost and bring it to March meeting. The dept will be burning the Forsting house on February 24th. The Ice Fishing Contest is this Saturday the 17th from noon to 3 pm. The dept has also had a couple of fire calls.

- b. First Responder Vehicle-The First Responder vehicle needs to be repaired/replaced. After discussion Wayne will get some figures on repairs/replacement and bring them back to the board.

**8. Communications with Village Police Department:**

- a. January Activities Report –Chief Johnson went over the monthly report. Chief Johnson has purchased a laptop and the Sheriff's Dept. is installing Spillman on it. Chief Johnson will be attending WTSOA Conference Training
- b. Alcohol/Operator license background check amendment: Harmer moved seconded Hides to approve the Clerk and Deputy Clerk to do the online background checks through the Department of Justice for Alcohol/Operator License applications at a cost of \$7.00 each. Carried
- c. Year end budget review/ equipment trust fund proposal request-Year end budget was reviewed and after discussion Horan moved, seconded by Hides to take the 2017 budget year-end balance of \$3696.00 into the equipment trust fund. Carried
- d. Citizen complaint- Chief Johnson received a complaint/letter via fax ,a complaint form was faxed back and has not been returned so no action at this time.

**9. Communications with Village Maintenance Department:**

- a. January Activities Report- the 2000 Dodge has broken down and not repairable, possibly look into getting a used replacement. There were some major water leaks last month all of which have now been resolved, Brian Petz will be here tomorrow for the annual inspection of the water system, Chapman has done electric meter testing.
- b. Hit and run property damage payment-payment has been received and signs will be replaced when the ground thaws.

**10. MSA-Todd Trader/ Laura Jones**

- 1. MSA TIF Discussion and Education-Todd and Laura explained TIF and answered questions.
- 2. MSA Municipal Advisor Review –Municipal Advisor Horan moved, seconded by Hides to select MSA as our Municipal Advisor. Carried
- 3. MSA Contract to create TIF #1 discussion/approval- The contract was discussed and will be placed on the April agenda for approval.

**11. Communications with Village President**

- a. Dollar General update- closing will be April 6, 2018
- b. 301 S Hammond inspection update- President Young gave a update on the property
- c. President comments- a resident has asked about some down trees, Karl will contact the resident

**12. 2018 Clerk Training-discussion/ approval-** Horan moved, seconded by Hides to approve Penny to attend 2nd year Clerk training in Green Bay July 15th- 20th. Penny will also be applying for a scholarship for the training. Carried.

**13. Public Comment -None**

**14. Meeting Adjournment-**Hides moved, seconded by Harmer to adjourn at 8:45 pm

Respectfully submitted,

*Penny Danielson* Clerk      2/14/18