

Village of Merrilan Board Meeting Tuesday July 11, 2017

The Village Board met Tuesday July 11, 2017 at 7:00 PM at the Village hall with Margaret Young, Genny Eddy, Nancy Hinds, Paul Harmer, Deb Horan, Village Attorney Garrett Nix, Police Chief Mike Johnson, Superintendent Karl Miller, and Deputy Clerk Karli Zimmerman. Also attending Chad Kroon.

1. Call to Order – 7:00 PM

2. Vouchers: were approved and signed.

3. Delinquent Utility Report: Horan moved, seconded by Hinds to approve as printed. Carried

4. June 13, 2017 Board Minutes: Harmer moved, seconded by Eddy to approve as printed. Carried.

5. June 30, 2017 Financial Statement: Hinds moved, seconded by Eddy to approve as printed. Carried.

VILLAGE OF MERRILLAN FINANCIAL REPORT OF JUNE 30, 2017

| COMBINED CHECKING: | <u>2017</u> | <u>2016</u> | FIRE POP FUND CHECKING: | <u>2017</u> | <u>2016</u> |
|--|-------------|-------------|-------------------------------------|-------------|-------------|
| Balance 5/31/17 | 8,660.06 | 15,503.18 | Balance 5/31/17 | 1,777.63 | 768.69 |
| Deposits | 59,689.33 | 51,614.64 | Deposits | 328.40 | 408.15 |
| Orders Written | 65,252.21 | 55,958.59 | Orders Written | 314.27 | 344.50 |
| Balance 6/30/17 | 3,097.18 | 11,159.23 | Balance 6/30/17 | 1791.76 | 832.34 |
| CEMETERY CHECKING - JCB: | | | SAVINGS ACCTS - JCB: | | |
| Balance 5/31/17 | 501.92 | 461.16 | Fire Savings - Equip Trust | 5,530.75 | 2,094.69 |
| Deposits & Interest | 0.05 | 1,227.09 | Rescue/EMS Donated Savings | 15,170.19 | 26,943.86 |
| Orders Written | 31.84 | 127.02 | Police Savings -Equip Trust | 48.50 | 1,107.54 |
| Balance 6/30/17 | 470.13 | 1,561.23 | Utility Fund Savings | 127,037.75 | 112,029.02 |
| CEMETERY PERPETUAL CARE CD - JCB: | | | SAVINGS ACCT - CCU: | | |
| 12 M CD - Perpetual Care - 3/23/18 | 36,412.36 | 36,234.60 | CCU Member Share | 5.05 | 5.00 |
| CEMETERY SAVINGS - JC BANK | | | UTILITY RECEIPTS: | | |
| Memorial Fund 0001 | 2,137.77 | 1,509.02 | Electric Revenues | 27,511.73 | 30,222.53 |
| MONEY MARKET CHECK - JCB: | | | Water Revenues | 10,398.87 | 10,052.34 |
| Tax Account | 1,760.26 | 2,967.80 | Sewer Revenues | 12,984.61 | 13,136.37 |
| St Tax Sharing | 57,426.73 | 74,439.17 | Public Fire Protection (PFP) | 2,933.41 | 3,052.50 |
| Road Fund | 10,987.34 | 33,435.04 | GENERAL RECEIPTS: | | |
| Water Reserve | 60,465.09 | 64,883.13 | Hall Rent | 200.00 | 150.00 |
| Sewer Spec. Redemption | 69,631.99 | 55,688.36 | Ordinance Violations | 40.10 | 81.76 |
| GENERAL FUND CHECK- CCU : | | | Village 2% Fire Dues | 849.98 | 788.55 |
| General Working Fund | 115,324.68 | 94,481.93 | Building Permits | 121.00 | 602.50 |
| GENERAL TRUST CD - CCU : | | | Zoning Permits | 30.00 | 50.00 |
| Dam Fund - 8/11/16 | 22,840.21 | 22,192.27 | Operator License | 420.00 | 280.00 |
| UTILITY TRUST CD'S - CCU: | | | Cigarette Licenses | 105.00 | 140.00 |
| Sewer Equip.- 8/11/17 | 55,013.18 | 51,465.38 | Liquor Licenses | 1,516.66 | 1,750.00 |
| Diesel Insure - 8/11/17 | 48,842.52 | 69,505.02 | Beer Garden Permits | 50.00 | 50.00 |
| FIRE DONATED CHECKING: | | <u>2016</u> | License Publication Fees | 32.94 | 43.42 |
| Balance 5/31/17 | 670.44 | 1,968.15 | Park Revenue | 250.00 | 405.00 |
| Deposits | 492.65 | 545.00 | Village Dog/ Cat Tax | 66.50 | 0.00 |
| Orders Written | 67.65 | 712.41 | May 2017 AC Police Services | 1,342.49 | 887.60 |
| Balance 6/30/17 | 1,095.44 | 1,800.74 | May 2017 Mentor Police Services | 325.00 | 0.00 |
| | | | MHP taxes | 51.00 | 0.00 |
| | | | League of WI Mun Insurance dividend | 3,095.00 | 0.00 |

6. Operator License Applications: Horan moved, seconded by Hinds to approve the applications of Kristy Lunderville as presented. Carried

7. Temporary Class "B" License applications-Lions Club Picnic in the Park July 22, 2017. Moved by Horan, seconded by Harmer to approve. Carried

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8. Communication and Recommendations with Village Fire Department- Police Chief Mike Johnson spoke with Fire Department Chief Wayne Lunderville regarding fireworks permits. The issue will be addressed next month.

- a. June Activities Report - Tabled until August Board meeting.
- b. 2nd quarter budget review - Tabled until August Board meeting.

9. Communications with Village Police Department:

- a. June Activities Report –Updates on the patrol rifle and shotgun that were approved at the previous board meeting. The low-lethal shotgun will not be used until a specific policy is in place with the assistance of Attorney Garrett Nix.
- b. Hammond Street parking update- The curb will be marked properly for parking spaces that are 15 feet away from crosswalk and 10 feet away from fire hydrant.
- c. Hammond Street one-way traffic proposal- Police Chief Johnson has went door to door to Hammond Street residents and talked with Union Pacific rail road to discuss the street's traffic and railroad intersection concerns. Hammond Street citizen, Chad Kroon, expressed his idea with board to close the street to "Thru Traffic" only allowing street resident and visitors to use the street. Property owners of the street will be polled with options available to solve the issue. Motion to approve sending a formal letter and poll to Hammond Street residents by Horan and seconded by Harmer. Carried.
- d. 2nd Quarter 2017 Budget Review- Police Chief Johnson presented the Police Budget, at the mid-point of the year the percentage of the budget is under 50%.
- e. Click-it or Ticket grant close out- Reimbursement for portable radios of \$1,520 was received.

10. Communications with Village Maintenance Department:

- a. June Activities Report- Lift Station on Hayden Street to be repaired on the 25th of July. Water and copper/lead testing is finishing and all coming back with good results. Cable lines were trenched in at Gile Park. Concrete repairs by Village Hall, sidewalk on South Hayden Street, and by Corner Bar will be completed soon.
- b. Street repair update- A bid of \$13,382.70 was placed by Struck and Irving Paving Inc. to repair Lower Lake Drive starting past the railroad tracks to the previously repaired part of the road around the corner. Motion to approve Struck and Irving's bid by Harmer and seconded by Hindes. Carried.
Repairs needed to South Hayden Street by OEM, not to exceed \$4000. Motioned to approve by Horan and seconded by Harmer. Carried.

c. Hall Floor approval- Capaul's Flooring didn't add in the labor to the quote previously approved. The new quote of \$4783.54 was motioned for approval by Harmer and seconded by Hindes. Carried.

11. Communications with Village Attorney: Collection letters will be sent out for both accidents.

- a. Pena accident damage reimbursement- Repairs from damage to street light pole was billed to those responsible with no response.
- b. Anderson accident damage reimbursement- Repairs from damage to powerline pole was billed to those responsible with no response.
- c. Property Inspection- 100 N Main St.- Inspection was done on July 6. Report has not been received back and topic will be tabled until August's board meeting.

12. Communications with Village President

- a. Dollar General update- Commitment for title insurance has been received and the company will have to apply for re-zoning.
- b. Aerial video on Website- An exception to the ordinance against using drones for Jack Ikhtiari to take aerial videos using his own drone of highlighted areas of the village for the website on an exact date (PUBLIC AREAS ONLY). Motion to approve by Harmer and seconded by Hindes. Carried.

13. WMCA Conference Aug 23-25th in Wis Dells: Clerk and Deputy discussion/approval to attend- Approval for Clerk, Penny Danielson and Deputy Clerk, Karli Zimmerman to attend conference. Moved to be approved by Horan and seconded by Harmer. Carried.

14. 1/2 Year General Fund Budget Report- the budget review information was handed out to the board.

15. General Public Comment- none.

16. Meeting Adjournment Motion to adjourn at 8:34 p.m. by Hindes. Seconded by Eddy. Carried.

Respectfully submitted,

Karli Zimmerman, Deputy Clerk 7/12/17