

The Village Board met Tuesday April 11, 2017 at 7:00 PM at the Village hall with Margaret Young, , Genny Eddy, Nancy Hindes, Debra Horan, Al Lunderville, Paul Harmer, Village Attorney Garrett Nix, Police Chief Mike Johnson, Fire Chief Wayne Lunderville, EMS Coordinator Scott Loveland, Clerk Penny Danielson. Also Present was Dennis Hill, Scott Murphy, Patrick Murphy, Jodee Brooke and Stephen Knoll. Glen Wick arrived at 7:15.

1. Call to Order – 7:00 PM

2. Vouchers: were approved and signed.

3. Delinquent Utility Report: Hindes moved, seconded by Harmer to approve as printed. Carried

4. March 14, 2017 Board Minutes: Horan moved, seconded by Lunderville to approve as printed. Carried.

5. March 31, 2017 Financial Statement: Horan moved, seconded by Hindes to approve as printed. Carried.

COMBINED CHECKING:			FIRE DONATED CHECKING:		
	<u>2017</u>	<u>2016</u>		<u>2017</u>	<u>2016</u>
Balance 02/28/2017	7,025.14	7,544.99	Balance 02/28/2017	1,298.28	3,001.34
Deposits	66,947.32	134,691.24	Deposits	82.49	742.00
Orders Written	69,039.39	118,423.10	Orders Written	512.43	92.00
Balance 03/31/2017	4,933.07	23,813.13	Balance 03/31/2017	868.34	3,651.54
CEMETERY CHECKING - JCB:			FIRE POP FUND CHECKING:		
Balance 02/28/2017	501.72	1,005.85	Balance 02/28/2017	1,308.68	344.95
Deposits & Interest	.06	.11	Deposits	327.00	392.90
Orders Written	0	0	Orders written	187.34	272.61
Balance 03/31/2017	501.82	1,005.96	Balance 3/31/2017	1,448.33	465.24
CEMETERY PERPETUAL CARE CD - JCB:			SAVINGS ACCTS - JCB		
12 M CD - Perpetual Care - 3/23/17	36,412.36	36,234.60	Fire Savings - Equip Trust Fund	3,829.25	4,586.08
CEMETERY SAVINGS - JC BANK			Rescue/EMS Donated Savings Fund	15,347.00	11,606.73
Memorial Fund 0001	1,885.29	508.82	Police Savings - Equip Trust Fund	1,108.28	1,107.17
MONEY MARKET CHECK - JCB:			Utility Fund Savings	124,146.20	136,116.40
Tax Account	21,754.08	2,966.03	SAVINGS ACCT - CCU:		
St Tax Sharing	86,810.77	129,360.59	CCU Member Share	5.00	5.00
Road Fund	10,980.77	28,570.34	UTILITY RECEIPTS:		
Water Reserve	51,447.96	40,489.64	Electric Revenues	37,945.13	33,947.36
Sewer Spec. Redemption	75,033.07	48,637.79	Water Revenues	10,391.29	9,190.23
GENERAL FUND CHECK - CCU :			Sewer Revenues	13,042.64	12,324.09
General Working Fund	115,106.93	94,336.60	Public Fire Protection (PFP)	2,979.77	2,925.71
GENERAL TRUST CD - CCU :			GENERAL RECEIPTS:		
Dam Fund - 8/11/17	22,802.82	22,156.36	Hall Rent	200.00	100.00
UTILITY TRUST CD'S - CCU:			Ordinance Violations	298.28	390.08
Sewer Equip.- 8/11/17	54,923.15	51,382.11	Building Permits	163.35	0
Diesel Insure - 8/11/17	49,760.95	69,392.57	Zoning Permits	40.00	0
			Operator License	25.00	0
			MHP Taxes	51.73	91.15
			Alma Center Police Contract	887.60	1780.75
			Town of Mentor Police Contract	275.00	0

6. Communications with Village Police Department:

a. March Activities Report: Chief Johnson presented his monthly activity report also reported that he did a presentation for high school students before prom.

b. The Police Department has been awarded a Click it or Ticket Grant from the Department of Transportation in the amount of \$3520.00 with no cost to the Village and will be used to purchase 2 portable radios. Horan moved seconded by Harmer to accept the Click it or Ticket Grant in the amount of \$3520.00 to purchase 2 portable radios with no cost to the Village. Motion Carried Chief Johnson was excused at 7:13 p.m.

7. Operator License Application: none

8. Dennis Hill -re: street vacation: The street vacation process was discussed, the board will hold a special meeting on April 18, 2017 to introduce a resolution to vacate a portion Washington Street between 204 W Pearl St. and 300 W Pearl St.

9. Communications and Recommendations from Village Attorney:

a. Fire code update- Ordinance NO. 01 SERIES 2017 AN ORDINANCE AMENDING SECTION 5-3-1(a) OF THE CODE OF ORDINANCES OF THE VILLAGE OF MERRILLAN, JACKSON COUNTY, WISCONSIN
THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF MERRILLAN, JACKSON COUNTY, WISCONSIN, DO ORDAIN AS FOLLOWS:

(1) Ordinance No. 5-3-1(a) shall be amended to read as follows:

5-3-1(a) The following Orders, Rules and Regulations of the Wisconsin Department of Commerce, (formerly the

Department of Industry, Labor and Human Relations), all of which are set forth in the Wisconsin Administrative Code as from time to time amended, are incorporated herein by reference and adopted as part of this Fire Prevention Chapter:

- (1) Wis. Adm. Code Ch. SPS 314.001; Adoption and Application
 - (2) Wis. Adm. Code Ch. SPS 314.01; Administration
 - (3) Wis. Adm. Code Ch. SPS 314.03; Definitions
 - (4) Wis. Adm. Code Ch. SPS 314.10; General Fire Safety
 - (5) Wis. Adm. Code Ch. SPS 314.11; Building Services
 - (6) Wis. Adm. Code Ch. SPS 314.13; Fire Protection Systems
 - (7) Wis. Adm. Code Ch. SPS 314.15; Fire Department Service Delivery Concurrency Evaluation
 - (8) Wis. Adm. Code Ch. SPS 314.16; Hose Threads During Construction
 - (9) Wis. Adm. Code Ch. SPS 314.20; Open Flame Devices and Pyrotechnics
 - (10) Wis. Adm. Code Ch. SPS 314.27; Manufactured Home and Recreational Vehicle Sites
 - (11) Wis. Adm. Code Ch. SPS 314.50; Commercial Cooking Equipment for Mobile Kitchens
 - (12) Wis. Adm. Code Ch. SPS 314.53; Mechanical Refrigeration
 - (13) Wis. Adm. Code Ch. SPS 314.65; Explosives, Fireworks and Model Rocketry
- (2) Upon passage and posting, this Ordinance shall take effect and be in force as provided by law.

Harmer moved, seconded by Hindes to approve and adopt amending ordinance NO. 01-Series 2017. Carried.

b. Vacant Property updates: Patrick Murphy updated the board on his properties in the village. He plans to have all properties updated and rented out by the end of the summer. Scott Murphy plans to have all of the work done on his property on Loomis St. done by fall of this year. After discussion the board would like Clerk Danielson to contact the inspector and have the vacant building located at 100 N Main St. inspected.

c. Employee handbook update: Horan moved seconded by Harmer to change regular full time employee hours from 35 to 32. Regular part time to less than 32. Motion carried.

10. Communications with Village Maintenance Department:

a. March Activities report: Superintendent Karl Miller reported the boys camp has cleaned up the cemetery. He has been contacted by an individual that would like to do community service with the Village. After discussion he will speak with Office Johnson about community service. He is working on getting the garbage cleaned up at the old dump site. He is checking on LED lighting for the shop, hall and fire dept, he will be contacting Focus on Energy to see if they have any help available. Brorson concrete and Chippewa concrete have been contacted for the cement quotes. Streets have been swept by Supreme Sweeping. The water problem on the corner of Oakwood Place was discussed Karl will put reflectors up. Nick Forsting has been hired as the seasonal employee.

11. Communications with Village Fire Department:

a. March Activities: Chief Lunderville reported they have done some work on the truck. They had no calls last month. They plan to do some burning around the village this week. EMS Coordinator Scott Loveland reported Jeff Casper is working with John Schweitzer on the FEMA Grant. They had 9 calls last month.

12. Jackson County Bank Resolution 02-2017 Authorizing Execution of Domestic and Wire Transfer Agreement- Harmer moved, seconded by Horan to approve resolution 02-2017 Authorizing Execution of Domestic and Wire Transfer Agreement. Motion carried.

13. Capital Fund Improvement review: Tabled to April 18, 2017 special meeting.

14. Clerk Training Approval: Hindes moved, seconded by Eddy, to approve Penny to attend Municipal Clerk Training in Green Bay July 9, 2017 through July 14, 2017. Motion Carried.

15. General Public Comment: Glen Wick addressed the board about an incident at his residence in October 2016.

16. Meeting Adjournment: Hindes moved, seconded by Horan to adjourn at 8:52 p.m. Carried.

Respectfully submitted,

Penny Danielson, Clerk 04/12/17