

## Village of Merrilan Board Meeting Tuesday June 13, 2017

The Village Board met Tuesday June 13, 2017 at 7:04 PM at the Village hall with Margaret Young, Genny Eddy, Nancy Hindes, Paul Harmer, Village Attorney Garrett Nix, Police Chief Mike Johnson, EMS Coordinator Scott Loveland, Superintendent Karl Miller, Clerk Penny Danielson, Deputy Clerk Karli Zimmerman. Also attending Stephan Knoll, Dustin Pickert, and Patty Hagen.

**1. Call to Order – 7:04 PM**

**2. Vouchers:** were approved and signed.

**3. Delinquent Utility Report:** Harmer moved, seconded by Eddy to approve as printed. Carried

**4. May 9, 2017 Board Minutes:** Hindes moved, seconded by Eddy to approve as printed. Carried.

**5. May 31, 2017: Financial Statement:** Harmer moved, seconded by Hindes to approve as printed. Carried.

| VILLAGE OF MERRILLAN FINANCIAL REPORT OF MAY 31, 2017 |  |            |            |                                    |  |
|---|--|------------|------------|------------------------------------|--|
|   |  | 2017       | 2016       |                                    |  |
| <b>COMBINED CHECKING:</b>                             |  |            |            | <b>FIRE DONATED CHECKING:</b>      |  |
| Balance 4/30/17                                       |  | 2,493.19   | 28,356.62  | Balance 4/30/17                    |  |
| Deposits  |  | 80,538.78  | 97,593.84  | Deposits                           |  |
| Orders Written  |  | 74,371.91  | 110,447.28 | Orders Written                     |  |
| Balance 5/31/17                                       |  | 8,660.06   | 15,503.18  | Balance 5/31/17                    |  |
| <b>CEMETERY CHECKING - JCB:</b>                       |  |            |            | <b>FIRE POP FUND CHECKING:</b>     |  |
| Balance 4/30/17                                       |  | 501.87     | 1,006.06   | Balance 4/30/17                    |  |
| Deposits & Interest                                   |  | 0.05       | 0.10       | Deposits                           |  |
| Orders Written  |  | 0.00       | 545.00     | Orders Written                     |  |
| Balance 5/31/17                                       |  | 501.92     | 461.16     | Balance 5/31/17                    |  |
| <b>CEMETERY PERPETUAL CARE CD - JCB:</b>              |  |            |            | <b>SAVINGS ACCTS - JCB:</b>        |  |
| 12 M CD - Perpetual Care - 03/23/18                   |  | 36,412.36  | 36,234.60  | Fire Savings - Equip Trust Fund    |  |
| <b>CEMETERY SAVINGS - JC BANK</b>                     |  |            |            | Rescue/EMS Donated Savings Fund    |  |
| Memorial Fund 0001                                    |  | 1,885.61   | 508.82     | Police Savings - Equip Trust Fund  |  |
| <b>MONEY MARKET CHECK - JCB:</b>                      |  |            |            | Utility Fund Savings               |  |
| Tax Account   |  | 1,759.92   | 2,967.22   |                                    |  |
| St Tax Sharing  |  | 77,413.82  | 89,421.63  | <b>SAVINGS ACCT - CCU:</b>         |  |
| Road Fund   |  | 10,985.17  | 33,428.44  | CCU Member Share                   |  |
| Water Reserve   |  | 52,453.37  | 56,870.34  |                                    |  |
| Sewer Spec. Redemption                                |  | 64,618.39  | 50,677.37  | <b>UTILITY RECEIPTS:</b>           |  |
| <b>GENERAL FUND CHECK - CCU :</b>                     |  |            |            | Electric Revenues                  |  |
| General Working Fund                                  |  | 115,253.63 | 94,427.60  | Water Revenues                     |  |
| <b>GENERAL TRUST CD - CCU :</b>                       |  |            |            | Sewer Revenues                     |  |
| Dam Fund - 8/11/17                                    |  | 22,828.01  | 22,156.36  | Public Fire Protection (PFP)       |  |
| <b>UTILITY TRUST CD'S - CCU:</b>                      |  |            |            | <b>GENERAL RECEIPTS:</b>           |  |
| Sewer Equip.- 8/11/17                                 |  | 54,983.81  | 51,382.11  | Hall Rent                          |  |
| Diesel Insure - 8/11/17                               |  | 49,815.91  | 69,392.57  | Ordinance Violations               |  |
|   |  |            |            | County Dog License Tax             |  |
|   |  |            |            | Village Dog & Cat License Tax      |  |
|   |  |            |            | Operator License                   |  |
|   |  |            |            | Hatfield FR Fire Service Agreement |  |
|   |  |            |            | Mobile Home Taxes                  |  |
|   |  |            |            | T of Mentor Police Services        |  |
|   |  |            |            | Park Revenue                       |  |

**6. 2017-2018 Business License Applications:**

**a. Class "A" Beer & Liquor Combination Applications:** Hindes moved, seconded by Harmer to approve the Class "A" Beer & Liquor Combo applications of Narciso Sandoval dba Sandoval Family Guanajuato Products and Federation Co-op dba Double T Quik Stop – Agent Wanda Conner. Carried.

**b. Class "B" Beer & Liquor Combination Applications:** Harmer moved, seconded by Hindes to approve the Class "B" Beer and Liquor Combination applications of: Sandra Crawley dba The Depot Saloon & Grill, John Laudenbach dba Corner Bar, LLC and Dustin Pickert dba Nightowls Tavern of Merrilan, LLC. Carried.

**c. Beer Garden Permit Applications:** Hindes moved, seconded by Harmer to approve the Beer Garden Permit applications of Dustin Pickert dba Nightowls Tavern of Merrilan, LLC and John Laudenbach dba Corner Bar, LLC., with conditions as set by the Village Board. Carried.

**d. Cigarette License Applications:** Harmer moved, seconded by Eddy to approve the Cigarette license applications of: Dustin Pickert dba Nightowls Tavern of Merrilan, LLC, Narciso Sandoval dba Sandoval Family Guanajuato Products and Federation Co-op dba Double T Quik Stop - Agent Wanda Conner. Carried.

**e. Operator License Applications:** Eddy moved, seconded by Hindes to approve the license applications of Nadine Helen Matoska, Megan Waughtal, Kaitlyn Monique Kaas, Carmen McKeivitt, Esther Renee Rinehart, Wanda S Conner, Richard S. Kondell III, Sara Ann Parker, Mariah Christine Dormady, Jane Stephanie Fehrman, Peggy Perkins, Sherrie Lynn Brett, Jimmy Castner, Stephen Gerald Werre, Stephanie Werre, Cynthia S. Cronk, Emily Frances Conley and Jeff Casper. Carried.

**7. Communications and Recommendations from Village Attorney:**

**a. Discussion and action on Resolution No. 03-17, resolution to discontinue a portion of Washington St.** Moved by Harmer, seconded by Hindes to approve resolution 03-17. Carried

**8. Communications with Village Police Department:**

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**a. May Activities Report:** Chief Johnson reported on the parking issue on Hammond Street and suggested making it a one-way street going north to south. This matter will be discussed more at the next meeting. Also discussed was the need for parking for upcoming Virgil Hill auction on Friday June, 15, 2017.

**b. Building and property inspection request:** Attorney Nix has received approval from the Bank of Blair to inspect the building at 100 N Main. Clerk Danielson will contact the inspector and set up the inspection.

**9. Communications with Village Maintenance Department:**

**a. May Activities Report:** Superintendent Karl Miller reported on repairs needed on the Lift Station on Hayden Street that were installed in 1984. Miller has contacted several contractors to repair and received 3 bids back. Miller reported repairs would cost up to \$9,000. Harmer motioned to approve up to \$9,000 for the Lift Station repairs, seconded by Hines. Carried.

Miller also received a bid from Capaul's for replacing the Village Hall floors. Capaul's bid for plank flooring including the Village Hall's hallway and office will cost \$3879.34. Motioned by Hindes and seconded by Harmer. Carried. Miller also discussed concrete repairs needed in front of the Village Hall, near the Corner Bar, and South Hayden Street. Miller contacted 3 companies for bids and only received one bid back from Holcomb Concrete for \$5145 for all 3 projects included. Motioned to approve contingent on Corner Bar owner, John Laudenbach's approval by Harmer and seconded by Hindes. Carried.

Miller explained the street repairs needed on east Clark Street, Lower Lake Drive, and Houghton Street. 2 bids were received and will be further looked into for more information for funds needed and grants that can be used. Miller also reported that a brush Clean-up day was held on June 3<sup>rd</sup>, 2017 at the Storage Yard, Nick Forsting assisted village residents to dispose of branches and brush. Miller also got an estimate on a phosphorus report due for \$13,000.

**b. eCMAR Resolution NO. 04-17, re: regarding the 2016 Compliance Maintenance Annual Report** Miller explained the grades that were received on the reports were all "A's" except a "C" grade for I & I (influents) which was the same grade from last year. President Young introduced Resolution NO. 04-17. WHEREAS, the Village of Merrilan, Jackson County, Wisconsin, is required to annually review the Compliance Maintenance Annual Report and forward that report to the Department of Natural Resources prior to June 30, 2017. THEREFORE BE IT RESOLVED that the Village of Merrilan, Jackson County, Wisconsin, informs the Department of Natural Resources that the Board of Trustees of the Village of Merrilan, Jackson County, Wisconsin, has reviewed the 2016 Compliance Maintenance Annual Report, which is hereto and expressly incorporated herein. Hindes moved, seconded by Eddy to approve Resolution NO. 04-17 as introduced. Carried.

**10. Communications with Village Fire Department:**

**a. May Activities Report:** Scott Loveland reported that the Fire Department has had 2 calls and the 1<sup>st</sup> Responder's has had 12 calls since the previous meeting. The Fire Department also has received a grant for the tools for the truck needed in the full amount. Loveland also expressed the need for volunteers for the Fire Department and 1<sup>st</sup> Responder's particularly those who could cover day time hours. Fire department Chief was absent but wanted to the board to address the idea for replacing the lighting at the hall (Village and Fire hall) with LED bulbs. Miller explained bulbs could be about \$35 per bulb and could cost up to \$2,000 approximately as a total. Miller will gather more information and pricing as well as looking into Focus on Energy for assistance. EMS Coordinator Scott Loveland was excused at 7:20 p.m.

**11. Communications with Village President**

**a. Aerial video for web site:** Tabled to July 11, 2017 Board meeting.

**b. Private well testing:** Patty Hagen addressed the board to question to why the Village requires private well testing every year. Karl Miller explained that the well testing is done every year to avoid cross-contamination risks. Hagen was excused at 8:14 p.m.

**c. Dollar General update:** President Young updated the board on Dollar General.

**d. Park rental agreement:** After a recent incident of vandalism in the park and poor clean-up after a shelter reservation, Clerk Danielson put together a Park Shelter Agreement to obtain more information for those who use and reserve park shelters.

**12. General Public Comment:** None.

**13. Adjournment:** Hindes motion to adjourn at 8:29 p.m., seconded by Harmer. Carried.

Respectfully submitted,

*Karl Zimmerman, Deputy Clerk* 6/14/17